

APPROVAL PROCESS – for Owners



Step 1

4 working days

Submit Plans to EOA Home Owners Association c/o GEMS

Contact Details:

Johan Gerber
Office Tel: 011 467 6691/2/3
Email: johan@gemsprop.co.za

Requirements:

3 X sets of plans (hard copy)
1 X electronic copy in PDF
Scrutiny Fee

Step 2

5 working days

Architectural Review Committee

Plans are reviewed by the ARC

Step 3

1 working day

ARC Approval

Plans approved by the HOA and ARC require upfront payment of the necessary building fees and deposits. Council approval is required before the plans are sent back to the owner.

Step 4

Council Approval

Owner submits stamped plans to Council for Municipal approval